

OCEAN PARK ASSOCIATION WEDDING POLICY

1. The Scheduling of weddings in the Ocean Park Temple is constrained by the following conditions:
 - a) The Temple is unheated, so it is generally not available for use *before* May 15th or *after* October 15.
 - b) The Temple is open to all ceremonies which are not in violation of Maine law.
 - c) Summer Season services and other events in the Temple and adjacent buildings begin **June 26, 2011**, and continue through the Sunday of Labor Day Weekend. Weddings during the summer season are restricted in the arrangement of the Temple interior (see below.)

2. The standard setup provided for weddings outside the Summer Season is:
 - a) If requested, the OPA will provide, set up, and remove the wedding platform according to the preference of the renter;
 - b) the renter is responsible for arranging the chairs and/or benches to the desired layout. All chairs/benches *must* be reset by the renter with OPA staff supervision unless other arrangements are made;
 - c) use of the Bell Tower is included in rental of The Temple.
 - d) the altar table with cross and two candlesticks are available for use,
 - e) use of the piano on the stage is permitted,
 - f) use of the organ may be allowed *with prior permission*,*
 - g) use of the electronic carillon for a brief peal (5 minutes or less) is allowed for an additional fee of \$25; *the carillon must be operated by a person designated by OPA.**

3. The standard setup provided for weddings during the Summer Season is restricted as follows:
 - a) the wedding platform is not available for use,
 - b) weddings *must* conclude and the Temple (including all chairs and benches and the stage) *must* be returned to pre-wedding setup by 5:00 pm Saturday by the renter with OPA staff supervision unless other arrangements are made*;
 - c) use of the Bell Tower is included in rental of The Temple.
 - d) use of the organ may be allowed *with prior permission*,*
 - e) use of the electronic carillon for a brief peal (5 minutes or less) is allowed for an additional fee of \$25; *the carillon must be operated by a person designated by OPA.**
 - f) noise from programs and events scheduled in buildings adjacent to the Temple may be audible from within the Temple.

4. The following restrictions are in effect for all events scheduled in or on OPA property:
 - a) wild birdseed *only* may be thrown outside the building; confetti and/or rice are not permitted;
 - b) smoking and use of alcoholic beverages is prohibited.

By signing and returning the OPA Building Rental Contract, applicants agree to and will abide by the above terms and conditions, as well as those set forth in the Contract.

* please contact the OPA office **well in advance** of your event to make arrangements.